

INSURANCE AGENT / PERSONAL LINES ACCOUNT MANAGER

Forest Insurance in Forest Park, Illinois is looking for a dynamic individual with a minimum of two years' experience in personal lines (auto & home) insurance to join us as a full-time **Personal Lines Account Manager**.

COMPANY

Forest Insurance is an award-winning independent insurance agency specializing in the middle and upscale markets. We represent only A-rated (preferred) insurance companies, including: Allied, Andover, Chubb, Cincinnati, Encompass, Hanover, Mercury, MetLife, Nationwide Private Client, Progressive, Safeco and Travelers. Since our founding in 1957, we have developed into the largest home & auto insurance agency in the Oak Park/River Forest/Forest Park area (and one of the largest in Illinois).

We boast an amazing staff of 16 (7 dedicated to personal lines), a professional & friendly office environment, the latest software, and a newer hardware/computer system. Our agency management system is Vertafore AMS 360; home/auto rating system is PL Rating; marketing system is Rocket Referrals.

RESPONSIBILITIES

- Providing quotes for High Net Worth (HNW) and Middle Market prospects (from referrals and direct mail)
- Contacting current clients to increase retention, referrals and account round
- NO cold calling required
- Policy and endorsement issuance
- Customer and company correspondence (phone, e-mail, fax)
- Automated policy rating
- Agency management system (client database) upkeep

REQUIREMENTS

- Illinois Property & Casualty Insurance License required
- Experience with Auto, Home & Umbrella
- 2-20 years Insurance Experience with an Independent Agency or Direct Writer
- Knowledge of Microsoft Excel and Word
- Experience using AMS360 Agency Management System is preferred
- Experience with High Net Worth (HNW) clients is a plus

BENEFITS

- Salary: Base plus generous individual sales & team bonuses
- Educational incentives
- 9 paid holidays, 15 personal days (1st year pro-rated); 20 days after 5 years
- Group medical plan
- Profit sharing & 401k
- Life & long-term disability coverage
- Insurance tuition payment
- Professional office environment on vibrant Madison Street in Forest Park
- Hours: Monday thru Friday 8:30 to 5:00
- Summer hours available June – August

If you meet these qualifications, please email your resume to Maria Jamroz at mjamroz@forestinsured.com. No phone calls please!